



9<sup>th</sup> July 2021

Dear Parent/Carer,

**IMPORTANT – Academic Review Day, 16<sup>th</sup> July 2021.**

I am writing to inform you that, we will be having an academic review day on **Friday 16<sup>th</sup> July 2021, from 9am to 3pm**. You will be contacted by the school to arrange an appointment to speak with your child's tutor regarding the academic and EHCP progress made so far by your child this year.

As a result of risk assessment to minimise the rate of infection of Covid-19 virus, we will not be having visitors in the school on that day and all appointments will be through virtual media communications; either via zoom or telephone calls.

The school will therefore be opened to staff only on that day. SEN transport will be informed for students that have taxis arranged.

If you have any queries, please do not hesitate to contact the school office.

Yours sincerely

*Philip Tagoe*

Mr Philip Tagoe  
Head of School

