

18<sup>th</sup> May 2021

Dear Parents/Carers,

**EARLY CLOSURE: Friday 21<sup>st</sup> May 2021**

I am writing to advise you of an early closure which will take place on **Friday 21<sup>st</sup> May 2021**

On this day school will be finishing at **2:00pm** rather than our usual time of 3:00pm. The reasons for this closure is for staff to undertake crucial training.

I would be grateful if you could please put this in your diary and I thank you for your understanding.

Your continued support is much appreciated.

Kind regards,



Mr Philip Tagoe

Head of School