

To the Parent/Carer(s) of
[Name]
[Address]

1st September 2022

Dear Parents/Carers,

**London South East Academies Trust Annual Awards Evening
Tuesday 27th September 2022**



The London South East Academies Trust is holding its annual Awards Evening to recognise pupil excellence and achievement over the last academic year. Due to restrictions in place over the last two academic years, this prestigious event was not able to go ahead so we are very excited to announce this celebration.

We are delighted to inform you that [name] has been selected to receive an award and we would like to take this opportunity to offer our congratulations for this fantastic achievement.

The event will take place at 7.00pm on Tuesday 27th September, at The Orchard Theatre, Home Gardens, Dartford DA1 1ED; **Award winners must arrive at 6.30pm.**

You are eligible for up to 4 tickets for family/friends who may wish to attend the evening to help celebrate [name]'s success; Award winners do not need a ticket. The evening is anticipated to be a huge success and we hope you are able to attend.

Please complete the slip below along with the attached 'Multimedia Image Release Form' and return to your son/daughter's school to let them know you will be attending and the number of tickets required, **by Thursday 8th September 2022.**

Full school uniform should be worn by pupils in years 7-11, smart attire for sixth form pupils.

The school and Trust look forward to seeing you on the 27th September and once again, our congratulations to [name].

Yours faithfully,

**Mr N Miller
DCEO**

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London South East Academies Trust Annual Awards Evening

For the attention of Mr Miller (to be returned to school office by Thursday 8th September 2022)

[First name / Surname] will be attending on Tuesday 27th September 2022.

Name of school:

Signed: (Parent/Carer)

Please provide tickets for guests

Chief Executive: Dr Sam Parrett OBE

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